

**EZ LABOR BI-WEEKLY**  
**PAYROLL TIME SHEET DEADLINE AND PAY DATES 2010**

<b>Weeks covering</b>	<b>Pay Date</b>	<b>Employee Approves Time No Later Than</b>	<b>Supervisor Approves Time Card and Exceptions No Later Than</b>
December 20 <sup>th</sup> thru January 2 <sup>nd</sup>	January 8 <sup>th</sup>	January 3 <sup>rd</sup>	January 4 <sup>th</sup> by noon
January 3 <sup>rd</sup> thru January 16 <sup>th</sup>	January 22 <sup>nd</sup>	January 17 <sup>th</sup>	January 18 <sup>th</sup> by noon
January 17 <sup>th</sup> thru January 30 <sup>th</sup>	February 5 <sup>th</sup>	January 31 <sup>st</sup>	February 1 <sup>st</sup> by noon
January 31 <sup>st</sup> thru February 13 <sup>th</sup>	February 19 <sup>th</sup>	February 14 <sup>th</sup>	February 15 <sup>th</sup> by noon
February 14 <sup>th</sup> thru February 27 <sup>th</sup>	March 5 <sup>th</sup>	February 28 <sup>th</sup>	March 1 <sup>st</sup> by noon
February 28 <sup>th</sup> thru March 13 <sup>th</sup>	March 19 <sup>th</sup>	March 14 <sup>th</sup>	March 15 <sup>th</sup> by noon
March 14 <sup>th</sup> thru March 27 <sup>th</sup>	April 2 <sup>nd</sup>	March 28 <sup>th</sup>	March 29 <sup>th</sup> by noon
March 28 <sup>th</sup> thru April 10 <sup>th</sup>	April 16 <sup>th</sup>	April 11 <sup>th</sup>	April 12 <sup>th</sup> by noon
April 11 <sup>th</sup> thru April 24 <sup>th</sup>	April 30 <sup>th</sup>	April 25 <sup>th</sup>	April 26 <sup>th</sup> by noon
April 25 <sup>th</sup> thru May 8 <sup>th</sup>	May 14 <sup>th</sup>	May 9 <sup>th</sup>	May 10 <sup>th</sup> by noon
May 9 <sup>th</sup> thru May 22 <sup>nd</sup>	May 28 <sup>th</sup>	May 23 <sup>rd</sup>	May 24 <sup>th</sup> by noon
May 23 <sup>rd</sup> thru June 5 <sup>th</sup>	June 11 <sup>th</sup>	June 6 <sup>th</sup>	June 7 <sup>th</sup> by noon
June 6 <sup>th</sup> thru June 19 <sup>th</sup>	June 25 <sup>th</sup>	June 20 <sup>th</sup>	June 21 <sup>st</sup> by noon
June 20 <sup>th</sup> thru July 3 <sup>rd</sup>	July 9 <sup>th</sup>	July 4 <sup>th</sup>	July 5 <sup>th</sup> by noon
July 4 <sup>th</sup> thru July 17 <sup>th</sup>	July 23 <sup>rd</sup>	July 18 <sup>th</sup>	July 19 <sup>th</sup> by noon
July 18 <sup>th</sup> thru July 31 <sup>st</sup>	August 6 <sup>th</sup>	August 1 <sup>st</sup>	August 2 <sup>nd</sup> by noon
August 1 <sup>st</sup> thru August 14 <sup>th</sup>	August 20 <sup>th</sup>	August 15 <sup>th</sup>	August 16 <sup>th</sup> by noon
August 15 <sup>th</sup> thru August 28 <sup>th</sup>	September 3 <sup>rd</sup>	August 29 <sup>th</sup>	August 30 <sup>th</sup> by noon
August 29 <sup>th</sup> thru September 11 <sup>th</sup>	September 17 <sup>th</sup>	September 12 <sup>th</sup>	September 13 <sup>th</sup> by noon
September 12 <sup>th</sup> thru September 25 <sup>th</sup>	October 1 <sup>st</sup>	September 26 <sup>th</sup>	September 27 <sup>th</sup> by noon
September 26 <sup>th</sup> thru October 9 <sup>th</sup>	October 15 <sup>th</sup>	October 10 <sup>th</sup>	October 11 <sup>th</sup>
October 10 <sup>th</sup> thru October 23 <sup>rd</sup>	October 29 <sup>th</sup>	October 24 <sup>th</sup>	October 25 <sup>th</sup> by noon
October 24 <sup>th</sup> thru November 6 <sup>th</sup>	November 12 <sup>th</sup>	November 7 <sup>th</sup>	November 8 <sup>th</sup> by noon
November 7 <sup>th</sup> thru November 20 <sup>th</sup>	November 26 <sup>th</sup>	November 21 <sup>st</sup>	November 22 <sup>nd</sup> by noon
November 21 <sup>st</sup> thru December 4 <sup>th</sup>	December 10 <sup>th</sup>	December 5 <sup>th</sup>	December 6 <sup>th</sup> by noon
December 5 <sup>th</sup> thru December 18 <sup>th</sup>	December 24 <sup>th</sup>	December 19 <sup>th</sup>	December 20 <sup>th</sup> by noon
December 19 <sup>th</sup> thru January 1 <sup>st</sup>	January 7 <sup>th</sup>	January 2 <sup>nd</sup>	January 3 <sup>rd</sup> by noon

*There will be an update to the schedule for the last payroll of the year*