Course/Credit Load Limits for Adjuncts

Adjunct Faculty (On-Ground)

The load limits for adjuncts teaching on-ground or blended classes are as follows:

Fall semester: 10 credit hours or 4 courses (whichever is fewer)
Spring semester: 10 credit hours or 4 courses (whichever is fewer)
Summer semesters: 6 credit hours or 2 courses (whichever is fewer)

This course/credit limit is an institutional policy and is therefore applied to all on-ground classes taught during a given semester. For example, if an adjunct teaches two classes for Forensic and two classes for PsyD during the fall, he or she will have reached the course load limit for that semester. All Department Chairs involved in overseeing an adjunct’s classes must approve an adjunct to teach more than the course limit within a given semester. However, an adjunct may not teach more than 30 on-ground credit hours during a given calendar year.

Adjunct Faculty (On-Line)

The load limits for adjuncts teaching online classes are 7 credit hours or 3 courses (whichever is fewer) per term°. This course limit is an institutional policy and is therefore applied to all online classes taught during a given year at TCS. The Dean or Associate Dean of the online campus must approve an adjunct to teach more than the course/credit limit during a given term. However, an online adjunct may not teach more than 34 online credit hours during a given calendar year.

Adjunct Faculty (Both Online and On-Ground Classes)

Adjunct Faculty who are teaching a combination of both online and on-ground classes may not teach more than 34 total credit hours during a given calendar year, with a maximum of 30 credit hours delivered through on-ground instruction.